

# Order Form

## The Massachusetts Certified Arborist Study Guide CD:

A comprehensive resource for the  
Massachusetts tree care professional

Every *Study Guide* CD is assigned a specific identification number. All MCA candidates must provide an original *Study Guide* CD identification number in order to take the MCA examination.

\_\_\_\_\_ Study Guide CD(s) @ \$75.00  
MAA member fee \$ \_\_\_\_\_

\_\_\_\_\_ Study Guide CD(s) @ \$150.00  
non-member fee \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

### METHOD OF PAYMENT:

Check made payable to MAA enclosed

Credit Card     MasterCard     VISA

CARD # \_\_\_\_\_ EXP. DATE \_\_\_\_\_

NAME ON CREDIT CARD \_\_\_\_\_

SIGNATURE \_\_\_\_\_

### SHIPPING INFORMATION:

CONTACT NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS (NO PO BOXES PLEASE) \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

**YES**, we are interested in MAA membership. Please send us information.

MAA • 8-D Pleasant Street • South Natick, MA 01760  
(508) 653-3320 • FAX: (508) 653-4112  
info@MassArbor.org • www.MassArbor.org



## A voluntary certification program for tree care professionals who want to:

- Prepare for greater job responsibility
- Strengthen skills and knowledge
- Demonstrate commitment to their profession
- Earn professional credentials
- Reflect a greater level of expertise
- Gain professional recognition
- Improve professional marketability
- Build confidence
- Enhance industry image

### MINIMUM SYSTEM REQUIREMENTS: Adobe Reader 7.0 is recommended

#### Windows:

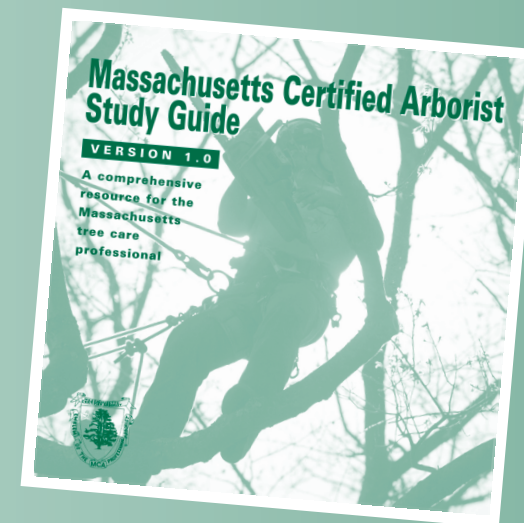
Intel® Pentium® processor  
Microsoft® Windows 2000 with Service Pack 2,  
Windows XP Professional or Home Edition, or Windows XP Tablet PC Edition  
128 MB of RAM  
Up to 90 MB of available hard-disk space  
Microsoft Internet Explorer 5.5 or higher

#### Macintosh:

PowerPC® G3 processor  
Mac OS X v. 10.2.8 or 10.3  
Up to 35 MB of RAM  
Up to 125 MB of available hard-disk space



**A comprehensive  
resource for  
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tree care professionals**



Sponsored by

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www.certifiedtreeandlawn.org

## MCA program

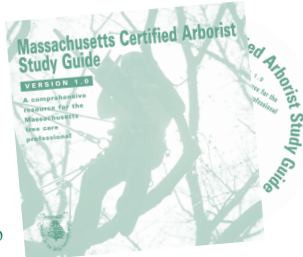
The Massachusetts Arborists Association (MAA) is proud to sponsor the Massachusetts Certified Arborists (MCA) program. The MCA is a voluntary certification program initiated in 1957 by leading Massachusetts arborists. Since the program's inception, more than 800 tree care professionals have obtained the MCA designation.

The purpose of the MCA program is to enhance the skills and knowledge of Massachusetts arborists, to raise the level of public awareness as to the importance of working with trained professionals, and to provide a means of self-improvement and continuing education for the certified professional. The designation of Massachusetts Certified Arborist has become *the* symbol of professionalism in arboriculture within the state.

The MCA program is sponsored by the Massachusetts Arborist Association, Inc. (MAA). The examinations are prepared, conducted and corrected under the direction of the MCA Examining Committee. The MCA program is solely and exclusively a voluntary certification program. It is not in any way connected with any agency of the government.

## study material, application & exam

The *Massachusetts Certified Arborist Study Guide* is available on CD and provides a comprehensive resource for the Massachusetts tree care professional. Recently developed by a team of experts from the University of Massachusetts and the MAA, this essential resource serves as a primer for MCA candidates.



The MCA examination is designed to assess the fundamental knowledge and skills that all tree care professionals should have, regardless of their area of practice. The knowledge required to pass the exam is significant. Certification candidates should begin preparing for the exam well in advance. The exam is typically offered twice a year (Spring/Fall). Exam applications are found in the *Study Guide* and are due, along with testing fees, two weeks prior to the scheduled examination date.

The MCA examination is based on information found in this *Study Guide* as well as practical field experience. It tests on a variety of subjects, including:

- Tree Biology
- Soil Ecology & Management
- Plant Health Care / Insect Pests
- Tree Diseases
- Tree & Shrub Identification (botanical & common names)
- Arboricultural Safety & The Laws
- Tree & Shrub Pruning
- Cabling & Bracing
- Hazard & Risk Trees
- Planting & Transplanting Techniques
- People Pressure, Diseases & Construction Damage

The examination consists of two (2) parts:

- **Part I:** Tree & Shrub Identification, Insects & Diseases
- **Part II:** General Arboriculture

A passing score of seventy percent (70%) must be obtained in both Part I and Part II to achieve the MCA designation. There are approximately 200 questions on the examination and they may take the form of:

- multiple choice
- true/false
- matching
- fill in the blank
- essay or oral

Visual prompts are used during the identification section and will require both the common and botanical names. In the problem solving sections of the exam, candidates are given the option of responding in essay form, or meeting with examiners to respond verbally. It typically takes about four (4) hours to complete the MCA examination.

Any individual who does not successfully complete the MCA examination has the right to take a re-examination within twelve months of their original examination date.

**MCA candidates must provide an original *Study Guide* CD Identification Number in order to take the MCA examination.**

The *Massachusetts Certified Arborist Study Guide* is intended to serve as a recommended program of study. The *Study Guide* is general in nature, to serve as a primer. The items discussed in the *Study Guide* should be used or practiced only by those properly trained, educated and experienced in the field of arboriculture.

Certification candidates should be aware that the *Study Guide* does not necessarily represent the full range of examination content. Certification candidates should also be aware that the reference list included in the *Study Guide* does not attempt to include all acceptable reference material, nor is it suggested that the MCA examination is necessarily based on these references. The MAA does not and cannot guarantee enhanced performance on the certification examination as a result of using the *Study Guide*.

## recertification

MCA certification is valid for one calendar year. During that time, MCAs must accumulate five (5) recertification credits. There are a variety of opportunities to obtain recertification credit, many of which parallel other industry certification and licensing programs. Association involvement, industry seminars, safety seminars, community service, and attendance at New England Grows are all ways to obtain recertification credits.

If the annual recertification requirement is not met, then the MCA designation will be revoked. An individual whose certification is revoked may elect to re-take the examination at the regular fee and renew their MCA designation upon successful completion of the examination.

Complete recertification information will be sent upon successful completion of the MCA examination.

## fees

	MAA Members	Non Members
<i>Study Guide</i> CD	75.00	150.00
Original Exam (requires original <i>Study Guide</i> CD Identification Number)	75.00	150.00
Re-examination (required within 12 months of original exam date)	50.00	100.00
Annual Renewal (requires 5 recertification credits)	included in dues	50.00

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