

# MCA RECERTIFICATION PROGRAM

**JANUARY 1 - DECEMBER 31, 2010**

**Submission Deadline: February 15, 2011**

The Massachusetts Certified Arborist (MCA) program is a voluntary certification program provided by the Massachusetts Arborists Association, Inc. The MCA program advances the practice of professional arboriculture through the administration of an annual examination and re-certification requirement. A Massachusetts Certified Arborist has demonstrated the knowledge to accurately assess the condition of woody plants, develop management strategies, and implement appropriate procedures.

## Requirements

- MCAs are required to obtain five (5) recertification credits within a calendar year (January 1 – December 31). Accumulated credits do *not* carry over from year to year.

- MCAs are required to complete an annual Recertification Tally Sheet (RTS). The RTS for the current year is mailed annually to all MCAs in good standing. The deadline for submission is February 15 of the following year.

- The annual MCA renewal fee is included in the MAA dues payment for members in good standing. Non-members pay an annual administrative fee of \$50.00 to maintain their MCA designation.

- The recertification program operates on the honor system. Proof of attendance is not required at the time the RTS is submitted. The MCA Examining Committee conducts random audits on an annual basis. If you are audited, you will be required to provide proof of attendance or participation for the credit claimed on your RTS. Accurate recordkeeping is the responsibility of the individual MCA.

- There are a variety of ways to obtain recertification credit during the course of a year. Many of the recertification opportunities parallel current certification and/or license

requirements. Association membership, arboriculture seminars, and community service are a few of the ways MCAs can obtain credit.

- A complete Recertification Tally Sheet is attached. You will also find a listing of approved associations and organizations whose programs may qualify for recertification credit.

2. has been a MAA member in good standing for thirty (30) or more consecutive years.

Applications are reviewed by the MCA examining committee and MCA Retired Status is granted at the discretion of the committee.

A MCA Retired Status application can be obtained through the MAA office.

## Revocation

If the annual recertification requirement is not met by January 1, and/or the RTS is not submitted by February 15, your MCA designation will be revoked. An individual whose certification is revoked may elect to re-take the MCA examination at the regular fee and may renew their certification status upon successful completion of the examination.

## Retired Status

- The annual recertification requirement may be waived for MCAs who submit an application for Retired Status and meet the following criteria:

The candidate spends less than 10% of his/her time practicing arboriculture and:

1. has been an active MCA for thirty (30) or more consecutive years, or

The MCA recertification system is an evolving process and we welcome your input. Please direct any comments or questions to:

Charissa Sharkey  
*Certification Manager*  
 Massachusetts Arborists Association  
 8-D Pleasant Street  
 South Natick, MA 01760  
 (508) 653-3320  
 Fax: (508) 653-4112  
 csharkey@MassArbor.org

## B. EDUCATION continued

ASGA Meeting – date(s) \_\_\_\_\_ one credit \_\_\_\_\_  
 Massachusetts Tree Wardens' Seminar – date(s) \_\_\_\_\_ two credits \_\_\_\_\_  
 UMass Green School – date(s) \_\_\_\_\_ two credits \_\_\_\_\_  
 UMass/Extension Seminar – date(s) \_\_\_\_\_ 1/2 credit per half-day \_\_\_\_\_  
 Other, see attached list of approved associations. \_\_\_\_\_ 1/2 credit per half-day \_\_\_\_\_  
 Please specify sponsor/date(s)/topic/location \_\_\_\_\_

## C. CERTIFICATION / LICENSES:

ISA Certified Arborist – # \_\_\_\_\_ two credits \_\_\_\_\_  
 TCIA Certified Arborist – # \_\_\_\_\_ two credits \_\_\_\_\_  
 TCIA Certified Treecare Safety Professional – # \_\_\_\_\_ two credits \_\_\_\_\_  
 ASGA Registered Consulting Arborist – # \_\_\_\_\_ two credits \_\_\_\_\_  
 Pesticide Applicators License – state & # \_\_\_\_\_ one credit per state \_\_\_\_\_  
 Massachusetts Certified Landscape Professional – # \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Massachusetts Certified Horticulturist – # \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Other State Arborist Certifications / Licenses \_\_\_\_\_ 1/2 credit each \_\_\_\_\_

## D. CURRENT MEMBERSHIP

Massachusetts Arborists Association \_\_\_\_\_ one credit \_\_\_\_\_  
 Tree Care Industry Association \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 International Society of Arboriculture \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 New England Chapter/ISA \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Mass. Tree Wardens' and Foresters' Association \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 American Society of Consulting Arborists \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Connecticut Tree Protection Association \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Maine Arborists Association \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 New Hampshire Arborists Association \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Other, see attached list of approved associations. \_\_\_\_\_ 1/2 credit each \_\_\_\_\_  
 Please specify \_\_\_\_\_

## E. INDUSTRY SERVICE

MAA Board of Directors \_\_\_\_\_ one credit \_\_\_\_\_  
 MAA Committee \_\_\_\_\_ one credit \_\_\_\_\_  
 MCA Examining Committee \_\_\_\_\_ one credit \_\_\_\_\_  
 Green Industry Alliance \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 TCIA Board of Directors/Committee \_\_\_\_\_ one credit \_\_\_\_\_  
 ISA Board of Directors/Committee \_\_\_\_\_ one credit \_\_\_\_\_  
 NEC-ISA Board of Directors/Committee \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 ASGA Board of Directors/Committee \_\_\_\_\_ one credit \_\_\_\_\_  
 MTW&FA Board of Directors/Committee \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Speaker/Demonstrator at Arbor Park, New England Grows \_\_\_\_\_ one credit \_\_\_\_\_  
 Speaker at industry event – date/topic \_\_\_\_\_ one credit \_\_\_\_\_  
 Author published arboriculture article – publication/date \_\_\_\_\_ one credit \_\_\_\_\_  
 Volunteer at MAA booth for New England Grows – date(s) \_\_\_\_\_ one credit \_\_\_\_\_  
 Other, please attach detailed description. \_\_\_\_\_ 1/2 credit \_\_\_\_\_

## F. COMMUNITY SERVICE

MAA Arbor Day of Service participant \_\_\_\_\_ one credit \_\_\_\_\_  
 Town Tree Warden \_\_\_\_\_ one credit \_\_\_\_\_  
 Arboriculture instructor: high school or college \_\_\_\_\_ one credit \_\_\_\_\_  
 Organized/supported community tree planting – date \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Speaker at community event: arboriculture – date/topic \_\_\_\_\_ 1/2 credit \_\_\_\_\_  
 Other, please attach detailed description. \_\_\_\_\_ 1/2 credit \_\_\_\_\_

## TOTAL RECERTIFICATION CREDITS

I attest that the credits reflected here are accurate.

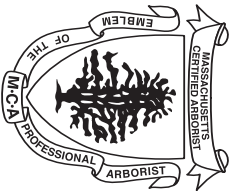
Signature \_\_\_\_\_ Date \_\_\_\_\_

# MCA RECERTIFICATION

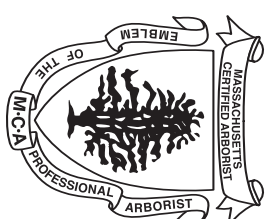
## ORGANIZATIONS APPROVED FOR MCA RECERTIFICATION CREDIT

In addition to the organizations and events listed on the MCA Recertification Tally Sheet, arboriculture seminars produced by the following Green Industry associations, organizations or institutions are approved for 1/2 MCA credit for each half-day course or 1 MCA credit for each full-day course. Membership in any of the following is approved for 1/2 MCA credit per year. Proof of attendance and/or membership may be requested at an annual MCA audit.

- ◆ Arboreta (i.e. Arnold Arboretum, Morton Arboretum, Morris Arboretum, etc.)
- ◆ Botanical Societies
- ◆ Horticultural Societies
- ◆ Independent Tree Care Seminars (i.e. Shigo & Assoc., ACRT)
- ◆ Land Grant Universities
- ◆ State or Community Colleges
- ◆ State/Regional/National Arboriculture Trade Associations
- ◆ State/Regional Cooperative Extension Systems
- ◆ State/Regional/National Allied Green Industry Trade Associations



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 South Natick, MA 01760  
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 Fax: (508) 653-4112  
 info@MassArbor.org



# MASSACHUSETTS CERTIFIED ARBORIST

## Recertification Tally Sheet

January 1 – December 31, 2010

Submission Deadline: February 15, 2011

(Note: A \$25 administration fee will be assessed for RTS forms received after March 30)

Name \_\_\_\_\_ MCA# \_\_\_\_\_

Company \_\_\_\_\_

This is my  home  company address.

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Please carefully complete and double check your RTS submission. Approval will be based on meeting the following criteria:

Did you:

- Meet the minimum safety requirement of 1 credit?
- Meet the minimum education requirement of 1 credit?
- Meet the required 5 credit minimum?
- Pay your annual membership dues or include a nonmember administrative fee of \$50.00?
- Sign and date the form?

If you have questions about MAA membership, please contact the MAA office at 508-653-3320 or info@MassArbor.org.

**A. SAFETY** (at least one credit per year required from this category):

Electrical Hazard Awareness Program/Certificate – date(s) \_\_\_\_\_ one credit  
 MAA's Safety Saves Seminar – date(s) \_\_\_\_\_ one credit  
 TCIA CTSP seminars – date(s) \_\_\_\_\_ one credit  
 CPR or First Aid Certificate..... one credit  
 Defibrillator Certificate \_\_\_\_\_ one credit  
 OSHA Safety Training Courses – date(s) \_\_\_\_\_ one credit  
 TCIA Tailgate Safety Training..... one credit  
 In-House Safety Training..... up to one credit  
 Other, see attached list of approved associations..... one credit  
 Please specify sponsor/date(s)/topic/location \_\_\_\_\_

**B. EDUCATION** (at least one credit per year required from this category):

MAA Dinner Meetings – date(s) \_\_\_\_\_ one credit  
 MAA Special Seminars – date(s) \_\_\_\_\_ one credit  
 New England Grows – date(s) \_\_\_\_\_ one credit per day  
 TCIA Expo – date(s) \_\_\_\_\_ one credit per day  
 TCIA Management Clinic – date(s) \_\_\_\_\_ one credit per day  
 ISA Conference – date(s) \_\_\_\_\_ one credit per day  
 NEC-ISA Annual Meeting – date(s) \_\_\_\_\_ one credit  
 New England Chapter ISA Seminar - date(s) \_\_\_\_\_ one credit

continues